

PASCOAG FIRE DISTRICT

TUESDAY SEPTEMBER 16, 2014 MEETING MINUTES

Held at 141 Howard Ave, Pascoag, RI 02859

Present: Chairman David Carpenter, Vice Chairman Robert Keable, Secretary Carrie Meinville Commissioner David Shaw and Commissioner Brian Mathieu.

1. The meeting opened at 7:00 pm with the pledge of Allegiance.

2. Public Comment: None

3. Annual Re-organizational meeting.

a. A motion was made to appoint David Carpenter as the Chairman of Board of Fire Commissioners by Robert Keable. A 2nd was heard from David Shaw. All members were in favor of the motion.

b. A motion was made to appoint Robert Keable as the Vice Chairman of the Board of Fire Commissioners by David Shaw. A 2nd was heard from Carrie Meinville. All members were in favor of the motion.

c. A motion was made to appoint Carrie Meinville as the Secretary of the Board of Fire Commissioners by Vice Chairman Robert Keable. A 2nd was heard from Commissioner David Shaw. All members were in favor of the motion.

d. A motion was made to appoint Laurie McCutcheon as the Tax Collector by Commissioner Shaw, a 2nd was heard from Vice-Chairman Keable. All members were in favor of the motion.

e. A motion was made to appoint Laurie McCutcheon as the Treasurer by Vic Chairman Keable. A 2nd was heard from Commissioner Mathieu. All members were in favor of the motion.

f. A motion was made by Vice Chairman Keable to appoint Jeff Kastle from St. Peter & Kastle as our legal counsel. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

g. A motion was made to appoint Bernie Poirier from Parmelee & Poirier as our public accountant by Vice Chairman Keable. A 2nd was made by Commissioner Shaw. All members were in favor of the motion.

4. A motion was made by Commissioner Shaw to accept the meeting minutes of the August 12, 2014 meeting as presented. A 2nd was heard from Commissioner Mathieu. All members were in favor of the motion.

5. A motion was made by Vice Chairman Keable to accept the Fire

Chief's report as presented. A 2nd was heard from Secretary Meinville. All members were in favor of the motion. Chief Carter stated that the Medic is out of service until further notice; there are cracks in the body where it attaches to the frame. Our insurance company adjuster will be looking at the truck to help determine what is going on. Because we are short a rescue vehicle the Jeep will be equipped and licensed with the state as a BLS level truck for treatment no transport.

6. A motion was made by Commissioner Shaw to pay bills in the amounts of \$11,698.02 for administrative bills, \$5,533.44 for Fire & Rescue and \$14,973.71 for manual checks. Vice Chairman Keable recused himself from the bill from Nelsons Inc. The motion was 2nd by Commissioner Mathieu. All members were in favor of the motion.

7. A motion was made to accept the financial statements by Vice Chairman Keable and a 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

8. A motion was made by Vice Chairman Keable to accept the audited financial statements from our Public Accountant Bernie Poirier. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

9. A motion was made to sign & certify the state form FD-2 from the

Auditor General for the annual 2015 budget by Vice Chairman Keable.

A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

10. A motion was made by Commissioner Keable to appoint Newton Stevens as tax assessor to finish the term for the late Wallace Lees. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

11. No sub-committee reports.

12. A motion was made by Vice Chairman Keable to appoint a sub-committee to draw up specs for bids on oil deliver, furnace service, truck maintenance and snow plowing. A 2nd was heard from Commissioner Mathieu. All members were in favor of the motion. Chairman Carpenter appointed Vice Chairman Keable, Commissioner Mathieu and Chief Carter for the sub-committee.

13. Correspondence - none. Commissioner Shaw stated that he would like to set a page aside in the minutes to recognize Wallace Lees for his years of service. Vice Chairman 2nd his motion. All members were in favor of the motion.

12. A motion was made to adjourn at 7:17 pm by Vice Chairman Keable. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

Respectfully submitted

Laurie McCutcheon Carrie Meinville
Treasurer Commission Secretary